



WELCOME

## Tailored Training Services LLC

*230 Northland Boulevard, Suite 135  
Cincinnati, Ohio 45246*

*513.252.9989  
Para Español llame  
513.252.3407*

*tailoredtrainingservices@gmail.com*

*Visit Us At  
[www.tailoredtrainingservicesllc.com](http://www.tailoredtrainingservicesllc.com)*



# MESSAGE FROM THE PRESIDENT

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### MESSAGE FROM THE PRESIDENT

Welcome to Tailored Training Services LLC (TTS). We realize that you have a choice of where you spend your valuable time and hard earned dollars for professional development training.

Since 2008, our business makes your training needs our priority. We strive each month to provide a flexible training schedule delivered by knowledgeable certified specialists to ensure that you acquire the knowledge you need to remain current in your field. We are dedicated to providing a wide range of trainings during convenient hours in a comfortable hospitable environment to make sure you have an outstanding learning experience. For direct service professionals, we offer certifications and renewals in CPR, First Aid, delegated nursing, medication administration, and G/J tube procedures. The American Heart Association certifies all TTS trainers and trainings. We also offer classes in communicable diseases, child abuse, and child development for child care professionals.

TTS is your One-Stop-Shop for state approved trainings, certifications, renewals, and background checks (BCI). TTS has the unique ability to offer trainings tailored to individuals and groups at our business offices in Cincinnati. TTC is also able to conduct our training sessions at your facility to accommodate your onsite staff training needs at your convenience.

The Ohio State Attorney General's Office has certified Tailored Training Services, LLC (TTC) as a state authorized site approved to conduct Bureau of Criminal Investigation (BCI) background checks. For your convenience, background checks are available **6** days a week, Monday through Friday from **9:00** a.m. to **6:00** p.m., and Saturday from **9:00** a.m. to **12:00** p.m. for a cost of **\$45.00**.

We are 100% committed to offering the *"Best Training Services"* in the Midwest for childcare and direct health care service professionals. We hope you will contact us when you are in the market for quality training or our other services delivered by friendly, professional staff in a welcoming learning environment.

Please contact us at **513.252.9989** or email me at **sed.tailoredtraining@yahoo.com** for more information. Para Español llame **513.252.3407**.

Sincerely,

Sedra Taylor  
President

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## FACT SHEET

### THE COMPANY

Tailored Training Services, LLC (TTS) is a Cincinnati based company comprised of certified and licensed specialists committed to delivering high quality training services. TTS is your One-Stop-Shop location for training services, state certifications and renewals, and Ohio background checks.

### MISSION

Founded by Sedra Taylor in January of 2008, TTS's mission is to provide flexible, comprehensive, innovative training to help professionals gain pertinent instruction in a comfortable hospitable environment. TTS offers training services tailored to meet the precise demands of individuals and organizations.

### GOALS

- To be a full service company able to accommodate a host of training needs
- To offer certified trainings to a multitude of agencies and organizations
- To offer two-year certifications and other valuable trainings

### CERTIFICATIONS

- The American Heart Association, two-year CPR and First Aid certificates and renewals
- Health and Direct Care certificates
- ODDD Medication Administration I, II and III, 1 – 3 year certificates and renewals

### COURSES

TTS offers certifications, renewals and an array of training courses including:

- CPR and First Aid
- Medication Administration
- Delegated Nursing
- Communicable Diseases
- Health and Safety
- Developmental Disabilities Orientation
- Child Abuse
- Child Growth and Development
- Child Care Electives

### STAFF

- Jasmine Belser, RN
- Emily Bingamone, RN
- Marizzel Garcia
- Akikah Honaker, RN
- Nathaniel Johnson, MSW
- Stephen Massey
- Keyanta' Shauntee
- Blanche Smith
- Brianna Thompson
- Sedra Taylor, President



## **CUSTOMERS**

As a convenience to Ohio organizations, TTS is able to offer flexible hours, individual and group train on-site training services at your facility. TTS currently conducts trainings in the Cincinnati, Columbus, Cleveland, Akron, Canton, Fairlawn, and Dayton areas for:

- Child Care Agencies
- Independent Day Care Providers
- Independent Day Care Centers (Hamilton, Butler and Clermont counties and Ohio, Indiana, and Kentucky)
- Developmental Disability Agencies
- Companies

## **OTHER SERVICES**

### **In Living Support**

In Living Support (ILS) is comprised of certified direct support professionals committed to providing quality respite care to individuals with developmental disabilities. Through supported living and independent living services, ILS provides assistance to individuals living with family or residing in their own home. ILS is a certified Ohio Department of Developmental Disabilities provider.

In addition, ILS offers comprehensive trainings for direct support professionals, supervisors, and administrators. ILS also offers assistance to providers regarding billing, compliance review and modification, and policies and procedures.

### **Bureau of Criminal Investigation Background Checks (BCI)**

The Ohio State Attorney General's Office has certified Tailored Training Services, LLC (TTC) as a state authorized site approved to conduct Bureau of Criminal Investigation (BCI) background checks. For your convenience, background checks are available 6 days a week, Monday through Friday from 9:00 a.m. to 6:00 p.m., and Saturday from 9:00 a.m. to 12:00 p.m. during normal business hours for a cost of \$45.00 each. Special arrangements can be made to accommodate customers outside of business hours by calling 513.252.9989. Para Español llame 513.252.3407.

### **Taylor Development Center**

A subsidiary of Tailor Training Services LLC, The Taylor Developmental Center (TDC) is an adult day services center. Supervised by qualified caring staff, the center is designed to offer a wide variety of day programs and activities for adults with special needs in a comfortable supportive environment. TDC is scheduled to open June of 2011.



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### COURSE DESCRIPTIONS

#### CPR & FIRST AID

Invented in 1960, CPR is a simple but effective procedure for adults, children and infants that allow almost anyone to sustain life in the first critical minutes of cardiac arrest. CPR provides oxygenated blood to the brain and the heart long enough to keep vital organs alive until emergency assistance arrives. This course offers basic instruction and practice on how to properly administer CPR and First Aid. Certification and re-certification is available for both CPR and First Aid.

#### MEDICATION ADMINISTRATION CLASSES I, II, AND III

This series of courses are taught by trained Registered Nurses who teach direct support professionals how to administer oral, eye, ear, topical, and nasal medications. Medication I offer training on administering medications and the performance of other health related activities. Trainees are also instructed on medication documentation procedures during the fourteen hour certification course. A two hour renewal courses is also offered for Medication I. Medication Administration II provides training on how to administer and document administering, feedings, cleaning, and medication through G/J tubes. Four hour G/J tube and one hour renewal courses are available monthly. Medication Administration III teaches the signs, symptoms, and management of diabetes, and administering, and documentation of subcutaneous insulin injections. All trainings are Ohio Department of Developmental Disabilities Certified.

#### HEALTH & SAFETY

This course is designed to help staff understand what good health and safety practice is all about. The course provides a basic introduction to legal requirements and some of the typical hazards staff may encounter in the workplace. The training is Ohio Department of Job and Family Services certified. This Health and Safety Instruction course will help staff to understand:

- The Reasons for Health and Safety
- Employees Responsibilities
- Health and Safety Legislation and Guidance

#### COMMON CHILDHOOD ILLNESSES / COMMUNICABLE DISEASES

The purpose of Communicable Diseases Training is to educate staff on the various types of communicable diseases and precautions to protect staff and individuals receiving supports from contracting and/or spreading potential infectious diseases. The course is Ohio Department of Job and Family Services certified. The training will enable staff to:

- State the rationale for and definition of standard (universal) precautions
- Identify various aspects of communicable diseases
- Understand the disease causing organisms and how they spread
- Identify preventable diseases and related immunizations
- Demonstrate proper hand washing procedures
- Identify the proper notification procedures for various communicable diseases
- Six-hour initial training and three-hour refresher training requirement by The Ohio Department of Job and Family Services.
- Certification valid for three years
- In-Service Forms provided for completed training



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### CHILD ABUSE & NEGLECT

This course offers basic instruction for staff to help them understand the typical profiles of child abusers and the definitions of various forms and aspects of neglect and abuse. Consequences of not reporting suspected neglect or child abuse of any form may be punishable by civil or criminal liabilities. Who is required to report child abuse, as well as, the guidelines and protocols for reporting are addressed in these lessons. A six-hour initial training and three-hour refresher training are required by Ohio Department of Job and Family Services. Certification is valid for three years.

### CHILD GROWTH AND DEVELOPMENT

Individual and agency child care providers receive six hours of general knowledge about the growth and development of children from infancy to adolescence. Providers also learn about addressing children with special needs, working with parents and families, nutrition, child care standards, activity and program planning, and techniques for managing the educational and personal development of children from diverse backgrounds.

### CHILD CARE ELECTIVE TOPICS

- Home Child Care Administration
- Community Resources for Children and Families
- Ethics and Professionalism
- Health and Safety in Family Child Care Homes
- Diversity and Inclusion
- Food Safety and Sanitary Practices
- Professional Development
- Effective Discipline and Behavior Management
- Personal Development
- Life Skills
- Differentiated Learning

### INSTRUCTORS

Our staff is composed of professionally certified and qualified trainers. CPR instructors are certified by The American Heart Association.

- Jasmine Belser, RN
- Emily Bingamone, RN
- Marizzel Garcia
- Akikah Honaker, RN
- Nathaniel Johnson, MSW
- Stephen Massey
- Keyanta' Shauntee
- Blanche Smith
- Brianna Thompson
- Sedra Taylor, President

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